

**LETTER OF INSTRUCTION
REPOSSESSIONS**

Date: _____

To: Chris MacDonald
Company: Chris MacDonald Process Service
Phone: 902-483-2929
Email: cmps@ns.sympatico.ca

From: _____

Company name: _____

Phone: _____ Email: _____

Borrower: _____

Borrower address: _____ Borrower phone: _____

Co-Borrower: _____

Balance: _____

Property to be seized: _____

Serial/Vin #: _____

Location of property: _____

Detailed Instructions including: Where are the goods to be removed and stored? Do you have a specific auction that you use? Confirm that you will send out Notice of Disposition – not less than 20 days before sale? Use a separate piece of paper if necessary and provide as much detail as possible. _____

Deadlines: _____

ATTACH Security Agreement Signed by Borrower along with Personal Property Registry verification.

Additional expenses (over and above quoted price) such as mileage, additional attempts, storage etc. may apply.

We hereby agree to protect and indemnify you, your bailiff, or agent against any and all claims which may be made against you under this and to defend any action against you in respect thereof. We further agree to pay all fees and costs as reasonably incurred in this action.

Signature of Authorized Representative: _____

Print: _____